Jicable19

10th International Conference on Insulated Power Cables

Preparation of posters
Guidelines

1. Poster Content

The official language for posters is English.

The information on your poster should be simple, brief and intelligible even in the absence of author(s); don't overload your poster with text. It is recommended that the contents be divided into 4 sections:

Abstract, Introduction, Results and Discussion.

1. The abstract should be the pertinent results and conclusions,

2. The introduction should state the purpose of the study in relation to previous work in the field.

3. The results should indicate the most important findings,

4. The discussion should give the interpretation and the significance of the results.

It is mandatory that commercial matters be excluded from your poster.
It is advised to write the Jicable reference of your paper on your poster (example F6.5). This will be very helpful for other people to find more details about your work.

2. Poster format and Poster board

The posters should be printed in A0 portrait format (1189mm per 841 mm); Using several A4,A3, A2 or A1 sheets on poster board will not be allowed
Your poster should be legible from a distance of 2 metres: Therefore, the following letter sizes and general <u>recommendations</u> are suggested:

- Each figure or table should have a simple legend,
- Headings (Heading1) such as ABSTRACT, INTRODUCTION… should measure about 2 cm high (60pt), and for the text 0,5 to 1 cm (16 to 28pt)
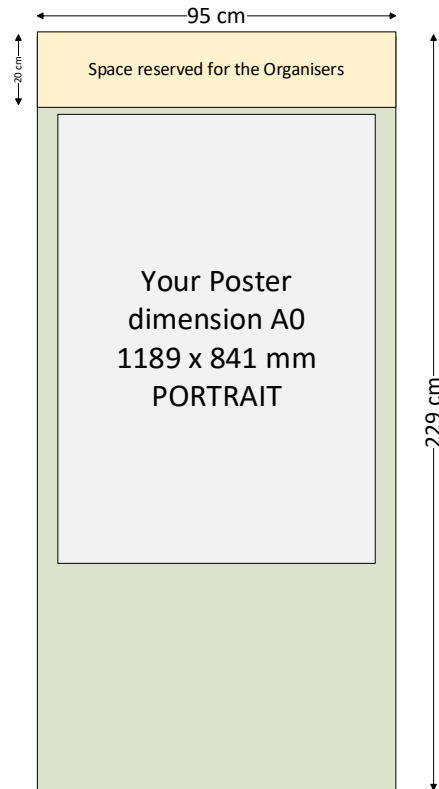- Information typed in small characters is not recommended for poster

One board, 230 cm high x 90 cm wide, will be assigned for each poster.

Each poster will have an identification number. This number, the headings bearing the title and the list of authors, will be <u>prepared and assembled by the organisers</u> as indicated in the diagram '*space reserved for the organisers*.

No equipment display will be allowed in the poster area.
Poster should be fixed to the boards with tape (tape will be supplied but you can bring your own).

POSTER BOARD

95 cm

Space reserved for the Organisers

20 cm

Your Poster
dimension A0
1189 x 841 mm
PORTRAIT

229 cm

3. Poster area

The poster area is located on LEVEL 2 of Palais des Congrès
The Poster presentations will be grouped by session and according to the following schedule:

Monday, 25 June	
14.30 – 17.30 hrs	Poster Session F2 (Young Researcher's Contest) Galerie Le Nôtre LEVEL 2
Tuesday, 26 June	
14.30 - 16.00 hrs	Poster Session E6 Room "Montesquieu" – LEVEL 2
14.30 - 16.00 hrs	Poster Session F6 Galerie Le Nôtre LEVEL 2
16.30 - 18.00 hrs	Poster Session E7 Room "Montesquieu" – LEVEL 2
16.30 - 18.00 hrs	Poster Session F7 Galerie Le Nôtre LEVEL 2

4. Set-Up and Removal

- Poster should be set up on

    F2: Monday 25ᵗʰ morning (up to 14:00) for F2 Poster session

    E6: Tuesday 26ᵗʰ between 13:00 and 14:00 for E6 Poster Session

    F6: Tuesday 26ᵗʰ Morning (up to 14:00) for F6 Poster session

    E7: Tuesday 26ᵗʰ between 16:00 and 16:30 for E7 Poster Session

    F7: Tuesday 26ᵗʰ between 16:00 and 16:30 for F7 Poster Session

- Removal must be done immediately at the end of the Poster Session; for those posters that should be removed by the organizers, they could be retrieved the same day of the session only (no poster will be returned to authors by post. Unclaimed posters at the end of the day will be discarded).

- Authors must bring their printed poster to the conference. There will be no possibility to print the posters during the conference.

5. Full paper (deadline April 15th)

You will have to prepare your written communication, of 6 pages maximum (paper size A4) according to the template available on the following link:
http://www.jicable.org/resources/template_and_guidelines_for_the_submission_of_the_final_paper.dotx

Minor changes in the title of the approved summary are acceptable but must not substantially change the purpose of the communication.

It is very important that you adhere to the layout and page setting of this template. This is especially important for the 32mm header and the 20mm footer on all pages which is reserved for the organizers.

You will have to send the file in word format (.doc or .docx), by April 15 at the latest by connecting to the Oxford Abstract website

https://app.oxfordabstracts.com/stages/781/submission

The general setup will be similar for the one used for Jicable15 and you can have a look on various Jicable15 papers to get an illustration of what we expect to receive (without header and footer) from this link:
http://www.jicable.org/resources/examples_pdf_2015.zip

The pdf conversion will be done by the organizers, but you are advised to check what will give such a conversion of your word file before sending it to us.

When you are connected to the oxford abstract site, you can either keep or modify the information about the list of authors. It is desirable that the changes if any remain minor, as the initial list given for the abstracts has been widely disseminated and is included in the conference program.

The oxford abstract form includes:

- **a copyright agreement**: by checking the box of copyright agreement on oxford abstract you accept the general conditions of the JICABLE ASSOCIATION COPYRIGHT PROVISIONS available on the following link:
http://www.jicable.org/resources/Jicable_Association_COPYRIGHT_PROVISIONS.pdf

- **<u>a commitment to participate to the conference: we remind you that at least one of the</u>** authors will have to be registered as a delegate to the conference to be able to present your communication. Registration as a delegate is submitted to the applicable rate.

- The request for a new abstract limited to 300 words, without tables or figures. The initial abstract is appropriate if it follows these guidelines, but this is not usually the case. This new abstract will be used in a smartphone application of the conference.

- The request for a short biography of 100 words, without photo, which will be used by the president of your session, to introduce you, as well as for the smartphone application of the conference.

- an upload link to send the word file of your communication (if it contains images make sure their resolutions don't exceed 300dpi to limit the weight of your file).

In anticipation of the pleasure of meeting you, I remain at your disposal for any additional information you would like: contact papers@jicable19.fr

Best regards

**Lucien Deschamps
Chairman of the Organisation Committee
Jicable'19**